



## Mass Logistics for Extraordinary Ministers

1. EMHCs arrive at least 15 min before the start of Mass and put a check by your name on the schedule in the bride's room.
2. Seating: please sit close to the front at the end of an aisle for easy and quick access.
3. After sharing "peace be with you," approach the Altar, meet the other EMHCs at the center of the Altar and bow together then head up to the ramp on the left side and stand behind credence table. Once the Deacon receives Body and Blood of Christ, then come up to the Altar.
4. Use hand sanitizer when you arrive on the Altar. Receive Communion then use the hand sanitizer again.
5. Never take anything directly off the Altar or the Tabernacle. EMHCs are not allowed to open the Tabernacle.
6. When walking always cover the Ciborium or Communion Chalice with one hand to prevent any spillage.
7. Once you have completed your section, check and see if you can assist with Father or position 4.
8. Return to the Altar and wait for either the Priest or Deacon to take the Ciborium or Ablution Cup from you, do not place it on the Altar yourself.
9. Rinse hands in the basin behind the Altar, then use hand sanitizer, and then EMHCs stand to the side on the ramp leaving the altar and wait for Priest or Deacon to place the Ciboriums back into the Tabernacle.
10. After Priest or Deacon closes Tabernacle, depart the Altar on the left side of the Altar and all EMHCs bow together to the Altar before returning to your seat.
11. After Mass, Station 2 and Station 6 help with the cleanup of Vessels.