

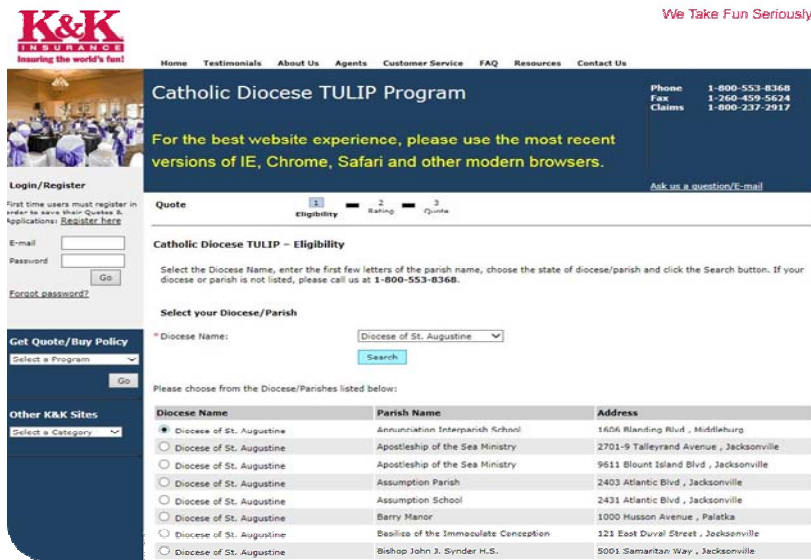
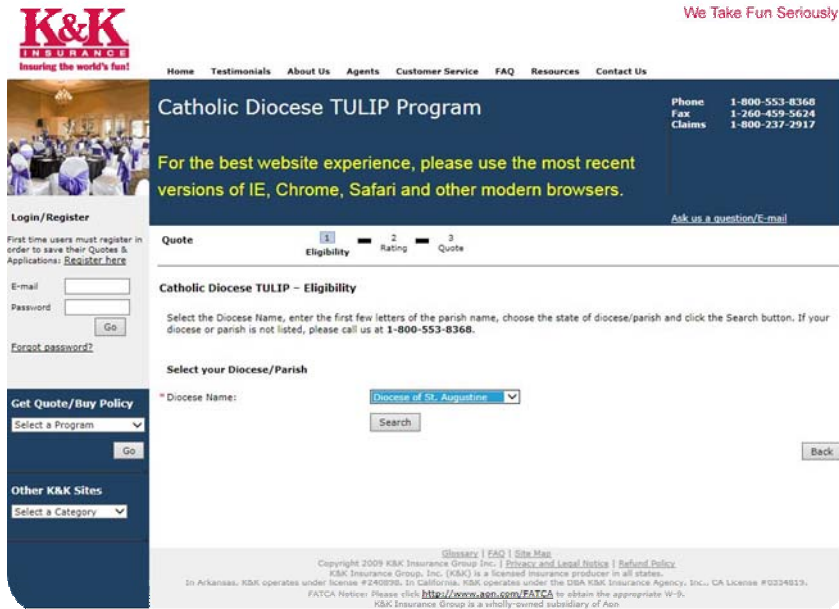
Liability Insurance for Facility users at Diocese of St. Augustine

Online program ➡ How it Works:

The Diocese is unable to provide pricing or premiums for this coverage. The website by clicking on "Get a Quote" will take you through the process and provides pricing prior to purchasing coverage

FIRST SCREEN: DIOCESAN LOCATION:

1. The system will take you through the process, purchase coverage and pay for your event by credit card
2. Log In to the website <http://www.kandkinsurance.com/sites/Tulip/Pages/DioceseEligibility.aspx>
 - a. Select your Diocese
 - b. Select parish (Type name including (.)) and search
 - c. Please choose correct location by address from the Diocesan list and continue ➡
 - d. Select type of event and continue ➡
 - e. Complete event information



SELECT TYPE OF EVENT and continue

3. Read list of Eligible operations, select accordingly and continue. ➡
4. Sport events are not covered under this program.

K&K INSURANCE
Insuring the world's fun!

Home Testimonials About Us Agents Customer Service FAQ Resources Contact Us

Catholic Diocese TULIP Program

Phone: 1-800-553-8368
Fax: 1-260-439-5624
Claims: 1-800-237-2917
[Ask us a question/E-mail](#)

Quote: 1 Eligibility 2 Rating 3 Quote

Catholic Diocese TULIP- Eligibility

Desired coverage dates (including setup and tear-down):
[You may specify any day from 01/05/2017 to 07/05/2017]

01/19/2017

Provide Recurring Meeting Information

Type of Meeting (Example: Support Groups, Community Organizations, Alcoholics Anonymous, etc.): Meeting

Approximate number of participants per meeting: 30

Frequency of meetings: Weekly

Day of the week the meetings occur:
If meetings are more than one day a week, please call us at 800-553-8368. Monday

Time of Meetings: 02:30 AM 05:00 PM

Do the meetings have any of the following activities?
Yes No

- Rides, mechanical amusement devices, inflatable recreational devices, dunk tanks, bungee operations/equipment
- Parting zoos or animals owned, rented or hired by the insured
- Fireworks/pyrotechnics
- Selling, serving or consumption of alcohol

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Quote: 1 Eligibility 2 Rating 3 Quote

Catholic Diocese TULIP - Ineligible Operations

The following events/activities are ineligible for enrollment in this program and no coverage will be provided. To continue, you must first confirm that none of the following services are offered by the entity obtaining a quotation.

Activist rallies/marches/literature distribution	Gun/knife shows
Athletic events and competitions*	Haunted attractions
BYOB*	Historical battle reenactments
Cinematography & photography for commercial use	In-or-on water activities (pools, lakes, rivers, etc.)
Concerts*	Mazes (corn/hay/fence)
Day Care Operations	Motorized vehicle/motorcycle/watercraft practicing for, qualifying for, or testing for any racing speed, demolition or stunting activity
Events held on an airport premises	Parades*
Events providing room accommodations and/or camping as part of the event	Rodeos* (activities including, but not limited to bull or bronco riding, roping activities, or barrel racing)

* This event/activity is not available online. Please contact K&K at 1-800-553-8368

Are any of the above events/activities offered? Yes No

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PREMIUM-RATE

- 5. Estimate of premium and limits section: please verify information and continue ➡
- 6. You may save quote for later, email, print or go back for changes
- 7. If all is correct and ready to be purchased, then Continue to purchase ➡
- 8. Select “No” for agent or broker

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We Take Fun Seriously

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Catholic Diocese TULIP Program

Phone 1-800-533-8368
Fax 1-260-459-5624
Claims 1-800-237-2917

Ask us a question/E-mail

Quote Progress: 1 Eligibility, 2 Rating, 3 Quote

Catholic Diocese TULIP - Rates

Premium

Commercial General Liability	# of Participants per meeting	Frequency of meetings	Premium
\$1,000,000.00	30	Weekly	\$300.00

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Contract & Premium Quote Summary

Catholic Diocese Tenand's & User's Liability Insurance

Contract Information

Coverages

Premium & Deductibles

Total Commercial General Liability Premium: \$300.00

Total Commercial General Liability: \$300.00

Total Amount Due: \$310.00

General Warning

Total Amount Due: \$310.00

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INSURED INFORMATION

- Complete insured information- This section corresponds to the person or business purchasing the coverage.
- Enter Event Name- verify information- select if event is "Recurring" (held on regular basis).

The screenshot shows the K&K Insurance website interface. At the top, the K&K logo is on the left, and the slogan "We Take Fun Seriously" is on the right. Below the logo is a navigation menu with links: Home, Testimonials, About Us, Agents, Customer Service, FAQ, Resources, and Contact Us. The main header area features a large image of a church interior and the text "Catholic Diocese TULIP Program". To the right of this header, contact information is listed: Phone: 1-800-353-8168, Fax: 1-260-439-5624, Claims: 1-800-237-2917, and a link "Ask us a question (E-mail)". Below the header is a progress bar with steps: Enrollment, Insured Information (selected), Additional Information, Certificate Request, Warranty, Final Summary, and Payment. On the left side, there are sections for "Login/Register" (with fields for Email, Password, and Repeat password), "Get Quote/Buy Policy" (with a "Select a Program" dropdown and a "Go" button), and "Other K&K Sites" (with a "Select a Category" dropdown). The main content area is titled "Insured Information" and contains an important notice: "IMPORTANT: THIS SECTION IS TO BE COMPLETED FOR THE PERSON OR BUSINESS PURCHASING COVERAGE". It lists two requirements: 1. For the "Named Insured" use your name if you operate as a sole proprietor, or your legal business name if you operate as a corporation or LLC. 2. You will be asked to provide information for Additional Insureds later in the purchase process. The form includes fields for: *Named insured (as it should appear on the policy) (underlined), Doing business as (DBA) (underlined), *Contact first name, *Contact last name, *Mailing address, *City, *State (Florida is selected), *Zip, *Phone (including area code), Cell (including area code), Fax (including area code), *E-mail, *Re-confirm e-mail, and Website address (if any). At the bottom of the form are radio buttons for "This is a new account" and "This is a renewal of coverage", and "Back" and "Continue" buttons. A footer contains copyright information: "Copyright 2009 K&K Insurance Group, Inc. | Privacy and Legal Notice | Refund Policy" and mentions K&K Insurance Group, Inc. (K&K) is a licensed insurance producer in all states. In Arkansas, K&K operates under license #240958. In California, K&K operates under the DBA K&K Insurance Agency, Inc., CA License #0134819. FATCA Notice: Please click <http://www.kk.com/FATCA> to obtain the appropriate W-9. K&K Insurance Group is a wholly-owned subsidiary of Am.

CERTIFICATE OF INSURANCE

- Certificate of insurance request section: Please click "yes" to request any additional certificates of insurance (Diocese's entity, Bishop and Diocese of Pensacola/Tallahassee. At the conclusion of the insurance purchase you will receive the certificates).

The screenshot shows the K&K Insurance website interface, specifically the "Certificate of Insurance Request" section. The header and navigation are identical to the previous screenshot. The main content area is titled "Certificate of Insurance Request" and contains the following text: "At the conclusion of the insurance purchase, you will receive a certificate(s) of insurance as evidence of the coverage. If you require additional certificates (listing a facility, property owner, or sponsor as an **Additional Insured**), please complete the information below. You will be asked to provide information for Additional Insureds later in the purchase process." Below this text are fields for: Certificate holder: Additional Insured, Entity name: Diocese of St. Augustine/Annunciation Interparish School, Mailing address: 400 St. Augustine Blvd, City: Maitland, Relationship: Owner, Manager or Lessee of the premises, State: Florida, Zip: 32088. There is a "Cancel" button next to the Certificate holder field. Below these fields is a section for "Certificate Information" with fields for Name of Certificate Holder (Customer Name), Mailing address, City, State (Florida is selected), and Zip. At the bottom of this section are radio buttons for "Owner, manager or lessee of the premises/owner of the event", "Sponsor of event", and "Organizer of event". There is an "Add This Certificate" button. A final note states: "If the relationship of the certificate holder you are entering is not listed above or if special language is required, complete your request section in the Customer Service tab located at the top of our web page." At the bottom of the form are "Back" and "Continue" buttons. The footer contains the same copyright and FATCA notice as the previous screenshot.

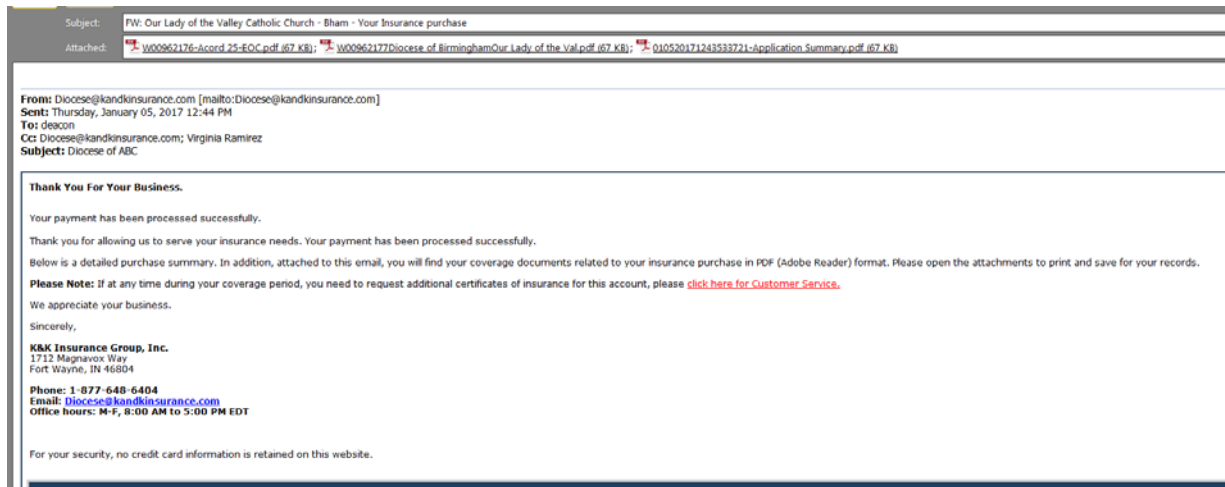
- 12. Warranty and Disclosure Statement. Need to read and accept
- 13. Verify the final summary before payment

- 14. Select "No" to requester user, Select "No" to broker and complete for temporary password, then click submit.
- 15. Need to name application, you may use the name of the event and date, click save

16. Continue to payment , select method of payment

17. Once coverage is purchased online, the person submitting the event request, as well as (AJG), will receive :

- 1) Copy of the application
- 2) Evidence of Coverage
- 3) Certificate naming the diocese and specific parish as additional Insured.
- 4) You will also have the ability to purchase coverage for vendors during the same transaction. Vendor Example: Use of a DJ or photographer at a party that does not have insurance coverage.



For Assistance and/or Questions Contact

Vendors

Coverage for vendors must be purchased along with an event

Sports are not covered (see list of approved /not approved events).

AJG Help desk phone number for questions: 305-639-3125

Website troubleshooting or questions, please call

- Phone 1-800-553-8368
- Fax 1-260-459-5624
- Claims 1-800-237-2917

- Please be advised that vendors are not covered under this policy. If any vendor (Professional or non-Professional) is going to be part of this event, they **must** provide a current certificate of insurance, showing General Liability, Auto Liability and Workers compensation coverages. Limits of at least \$1MM (for each line of coverage) should be required. Higher limits may be needed in certain cases.
- The certificate must name as additional insured :
 1) the Diocese of _____, 2) your Entity _____ and 3) The Bishop